

**To: ALL SHAREHOLDERS**

**THE BAPTIST INSURANCE COMPANY PLC**

25 November 2020

Dear Shareholder

A General Meeting (“Meeting”) will be held at Beaufort House, Brunswick Road, Gloucester, GL1 1JZ at 14:00 on Tuesday 15 December 2020 to deal with the business set out in the enclosed Notice of Meeting.

In light of the coronavirus (COVID-19) situation and the UK Government’s current guidance on social distancing and restrictions on public gatherings, regrettably, as was the case for the Annual General Meeting earlier in the year, it will not be possible for members to attend the Meeting in person, and entry will not be permitted. The Company very much regrets the need to continue to impose these restrictions on attendance at shareholder meetings, as it regards them as valuable opportunities to engage with members. However, it is vital that the Company, its employees and members comply with the law and prioritise the steps needed to slow the spread of the virus.

Ensuring that members are able to vote and to raise questions on the business of the Meeting remains a key priority. Information regarding the revised arrangements for voting and submitting questions can be found in the Notice of Meeting, which is enclosed and is also available on the Company’s website at: <https://www.baptist-insurance.co.uk/about-us/board/general-meeting/>

As set out in the Notice of Meeting:

- we strongly encourage members to vote on all resolutions by completing and returning the proxy form (available on the website) appointing the Chairman of the Meeting or Mr Malcolm Broad as your proxy to the dedicated email address stated on the Notice by the deadline set out in the Notice of Meeting to ensure that your vote can be counted, being by no later than 14:00 on Friday 11 December 2020;
- any questions on the business of the meeting should be submitted in advance of the AGM by writing to the Company Secretary at the dedicated email address ([bicgm@baptist-ins.com](mailto:bicgm@baptist-ins.com)) by no later than 14:00 on Friday 11 December 2020.

Members should continue to monitor the Company’s website for any updates and announcements regarding the Meeting.

The Board would like to thank all members for their co-operation and understanding in these challenging times.

Yours sincerely

Mrs R J Hall  
Company Secretary

**The Baptist Insurance Company PLC** . Beaufort House . Brunswick Road . Gloucester . GL1 1JZ

**Telephone:** 0345 070 2223 **Email:** [enquiries@baptist-ins.com](mailto:enquiries@baptist-ins.com) **Website:** [www.baptist-insurance.co.uk](http://www.baptist-insurance.co.uk)

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